

## NEW AGENT BUSINESS PROFILE FORM

Complete this form if you are an educational consultant actively sending students/clients overseas to study, and would like to become an accredited agent of The International Travel College of New Zealand Ltd. Please ensure that you fill in all sections so that we can process your application. After completion please email this form to ITC: **college@itc.co.nz**

### Section 1 – Agent Contact Details:

*(Please type your answers in the form)*

|   |  |
|---|--|
| <b>Title: (Mr/Ms) + First name</b>                  |  |
| <b>Last name</b>                                    |  |
| <b>Job title</b>                                    |  |
| <b>Email</b>  |  |
| <b>Organisation name</b>                            |  |
| <b>Building/Street Address</b>                      |  |
|   |  |
|   |  |
| <b>Postal Address<br/>(if different from above)</b> |  |
|   |  |
| <b>City/Town</b>                                    |  |
| <b>Post/Zip code</b>                                |  |
| <b>Country</b>                                      |  |
| <b>Web Address</b>                                  |  |
| <b>Tel</b>  |  |
| <b>Fax</b>  |  |
| <b>Director/s Names</b>                             |  |
|   |  |
|   |  |

## Section 2 – Organisation Details

|  |              |  |
|--|--------------|--|
| <b>Date agency was established</b>                                     |              |  |
| <b>No of employees</b>   |              |  |
| <b>Are you a member of an agent association? (Y/N)</b>                 |              |  |
| <b>If yes, please indicate which association/s</b>                     |              |  |
|  |              |  |
|  |              |  |
|  |              |  |
| <b>Do you currently work with any New Zealand institutions? (Y/N):</b> |              |  |
| <b>If yes, please indicate which schools/institutions</b>              |              |  |
|  |              |  |
|  |              |  |
|  |              |  |
|  |              |  |
|  |              |  |
| <b>What services do you offer to your students</b>                     |              |  |
|  |              |  |
|  |              |  |
|  |              |  |
|  |              |  |
|  |              |  |
| <b>Do you charge for your services? (Y/N)</b>                          |              |  |
| <b>If so, how much?</b>  |              |  |
|  |              |  |
| <b>How many education consultants do you employ?</b>                   |              |  |
| <b>List the countries where you recruit students</b>                   |              |  |
|  |              |  |
|  |              |  |
|  |              |  |
|  |              |  |
| <b>List the countries that you send your students to</b>               |              |  |
|  |              |  |
|  |              |  |
| <b>Contact details of two</b>  | Company Name |  |

|   |                |  |
|---|----------------|--|
| <b>references (College or University) that you have sent students to</b><br><br><b>Please ensure that it is the contact details of the person you deal with &amp; their direct email address</b><br><b>eg: johnsmith@oxford.com</b> | Contact person |  |
|   | Job title      |  |
|   | Email address  |  |
|   | Company Name   |  |
|   | Contact person |  |
|   | Job title      |  |
|   | Email address  |  |

### Section 3 – Your Existing Client Details

|  |                          |                  |                          |                     |                          |                      |                          |
|--|--------------------------|------------------|--------------------------|---------------------|--------------------------|----------------------|--------------------------|
| Please provide below information on what type of educators/course providers you currently work with    |                          |                  |                          |                     |                          |                      |                          |
| <b>1. Providers of English language courses (Y/N)</b>  |                          |                  |                          |                     |                          |                      |                          |
| If 'Yes', which countries? Please select those which you currently work with                           |                          |                  |                          |                     |                          |                      |                          |
| <b>New Zealand</b>   | <input type="checkbox"/> | <b>Australia</b> | <input type="checkbox"/> | <b>UK</b>           | <input type="checkbox"/> | <b>Ireland</b>       | <input type="checkbox"/> |
| <b>Canada</b>  | <input type="checkbox"/> | <b>USA</b>       | <input type="checkbox"/> | <b>South Africa</b> | <input type="checkbox"/> | <b>South America</b> | <input type="checkbox"/> |
| <b>Others: (please specify)</b>  |                          |                  |                          |                     |                          |                      |                          |
| <b>2. Providers of other language courses (Y/N)</b>  |                          |                  |                          |                     |                          |                      |                          |
| If yes, which languages? Please select those that apply to students from your agency                   |                          |                  |                          |                     |                          |                      |                          |
| <b>French</b>  | <input type="checkbox"/> | <b>German</b>    | <input type="checkbox"/> | <b>Italian</b>      | <input type="checkbox"/> | <b>Japanese</b>      | <input type="checkbox"/> |
| <b>Portuguese</b>  | <input type="checkbox"/> | <b>Russian</b>   | <input type="checkbox"/> | <b>Spanish</b>      | <input type="checkbox"/> |                      |                          |
| <b>Other (please specify)</b>  |                          |                  |                          |                     |                          |                      |                          |
| <b>3. New Zealand based further education colleges offering Foundation or Vocational courses (Y/N)</b> |                          |                  |                          |                     |                          |                      |                          |
| Please provide details of any such courses   |                          |                  |                          |                     |                          |                      |                          |
|  |                          |                  |                          |                     |                          |                      |                          |
|  |                          |                  |                          |                     |                          |                      |                          |
| <b>4. New Zealand based universities &amp; higher education colleges offering</b>                      |                          |                  |                          |                     |                          |                      |                          |

|  |  |
|--|--|
| <b>under/postgraduate courses</b> e.g. BA, MBA, MA (Y/N) |  |
| Please provide details of any such courses               |  |
|  |  |
|  |  |

By submitting this agreement **the educational representative** gives consent to The International Travel College to contact Immigration New Zealand with regards to the below information for their company and gives automatic consent for INZ to release the following:

- Agent performance data, based on total student visa application volumes.
- This data can be global performance, or market specific and cover any date range.
- The performance data will include, where possible/relevant, reasons for declined decisions.
- INZ will also disclose any instances of fraud or misrepresentation regarding any applicants that they have represented.

Once we have heard back from your references we will be in touch with you regarding your application. Thank you for your interest in working with ITC