Level 3 ›››››››››
International Travel College
››››››››› 6 month programme ›››››››››
course 01 ››››››››› of 05

+ certificate in travel & tourism

ITC ›

Incorporating: National Certificate in Travel & Tourism Core Skills Level 3 ››››››››››› National Certificate in Travel Level 3 ››››››››› Certificate in Cabin Crew Preparation

"The training and support the College provides is outstanding - from Induction to Graduation. The course provided me with a great insight into Travel and Tourism and ITC helped me with job applications, and ultimately put me forward for this job." **TANYA OPENSHAW**

COURSE OVERVIEW

- Students are introduced to business computing via globally recognised computing qualifications, including Microsoft MOS.
- This 24 week (6 month) full time course is an excellent introduction into the Airline, Travel or Tourism industries.
- The course includes high levels of practical activities and a full programme of field visits, guest speakers, and industry participation events.
- The curriculum includes essential units in domestic travel, fares & ticketing, New Zealand destinational geography, and valuable communication and customer handling skills customised for the travel and tourism industries.
- The inclusion of cross-training on two computer reservations systems makes this an ideal course for careers within travel agencies, airlines or airport check-in.
- A Flight Attending workshop is included within this course, and students interested in pursuing a career as a flight attendant may also study towards the Cabin Crew Certificate through the Cabin Crew Direct online learning system.

QUALIFICATIONS

- ITC Certificate in Travel and Tourism
- National Certificate in Travel & Tourism, Core Skills Level 3 (Issued by NZQA)
- National Certificate in Travel - Level 3 (issued by NZQA)
- Microsoft MOS Computer User Certificate or University of Cambridge Computing Certificate
- Computer Reservations Certificate: Galileo & Sabre
- Cabin Crew Certificate

COMPUTING SUBJECTS

- Introduction to computer studies
- Microsoft MOS Word processing
- Internet and email
- Computer Reservations Systems

CAREER SUBJECTS

- Flight Attending Seminars
- Team skills and leadership
- Corporate presentation
- Curriculum vitae preparation and interview profiling

TRAVEL + TOURISM SUBJECTS

- **Technical Industry Skills:** Domestic air travel, domestic and international accommodation, passports & visas, customs regulations, foreign exchange, domestic land and sea transport, special needs tourism services, airline and cabin crew operations
- **Customer Service Skills:** Communication skills, customer handling techniques, team skills, leadership, career paths, written communications, airline passenger handling skills
- **Travel Industry Business Skills:** Travel and tourism administration, accounting
- **Tourist Destinations:** World geography, New Zealand, Australia
- **Sales & Marketing:** Telephone sales skills, direct selling skills
- **Travel and Tourism Industry Services:** The tourism industry, travel and tourism legislation issues, wholesalers

COURSE FEES

New Zealand Resident or Citizen:

>>>>>>>>>>>>> $4,320

International Students:

>>>>>>>>>>>>> $6,920